Open Educational Resources Common Knowledge Group Charter

1. Summary and Scope of Work

Summary

This Common Knowledge Group (CKG) is a standing group of experts and pioneers in the area of open educational resources (OER). OER are online teaching, learning, and research resources that are both free to use, and openly licensed for reuse and adaptation. The OER CKG identifies resources and shares best practices regarding the discovery, development, and support for OER on UC campuses. The OER CKG also promotes the work of UC library staff, campus partners, and faculty involved with using or supporting OER. This CKG communicates with and provides support to the UC Libraries Advisory Structure but does not make systemwide policy decisions, manage projects or project teams, or oversee ongoing services.

The OER CKG openly communicates, meets regularly and encourages broad participation from all levels of staff within the library and campus departments involved in this area.

Scope of Work

The OER CKG provides a forum for members to:
- Explore information and best practices for topics including but not limited to:
  - The discovery and evaluation of OER
  - Support of faculty OER use, adaptation, and creation
  - OER resources and networks
  - Zero cost textbook courses
  - Rights and policies related to the development and use of OER
  - Assessment practices
  - Collaborations with campus departments and organizations
  - Promotion of OER to, and encouragement of the participation of, students and allied organisations
  - Outreach, education, and promotion of OER
- Share experiences and propose projects, programs and initiatives
- Explore, establish and share visions for the present and future

The following knowledge areas are closely associated with this CKG:
- Open Publishing Models, including open access
- Project Management
- Rights Management

2. Key Expectations

This CKG will:
- Gather and share information about the environment, opportunities, new technologies, best practices, and local campus developments within the area of OER.
- Provide input and information to other UC Libraries groups as requested.
- Conceive and advance innovative ideas and improvements relevant to the UC Libraries' Systemwide Plan and Priorities.
- Compile and make available documentation related to best practices and UC OER-related programs and initiatives.
- Receive and evaluate ideas from OER CKG members and various UC constituents to assess potential for new systemwide services or initiatives.
- Other responsibilities chosen by the CKG in the limits of the guidelines.

3. Membership and Terms of Appointment

Membership is open to all levels of staff, including non-library departments, responsible for or have a strong interest in OER. To seek membership, interested parties must contact an OER CKG co-chair.

OER CKG members commit to a one-year term. Co-chairs will serve a two-year term, at which time the OER CKG members may opt to elect new co-chairs.

Berkeley
- Timothy Vollmer, Scholarly Communication and Copyright Librarian

Los Angeles
- Jennifer Chan, Scholarly Communication Librarian

Merced
- Elizabeth Salmon, Research Services Librarian

Riverside
- Dani Cook, Director of Teaching and Learning

San Diego
- Laura Schwartz, Arts & Humanities Collection Strategist and Visual Arts Librarian
- Allegra Swift, Scholarly Communications Librarian

Santa Cruz
- Ken Lyons, Reference Librarian

4. Communication and Meetings

This CKG's communication responsibilities are to:
- Maintain an email list for use by the CKG; CKGs with open membership will maintain lists open to all interested UC Libraries staff.
- Post and maintain a historical record of meeting minutes and reports, accessible to all interested UC Libraries staff.

This CKG will communicate regularly through these forums:
- Email Listserv
- Wiki
- Virtual monthly meetings announces via the wiki and listserv

Charter submitted: November 2018
Revised: December 2019